



TST Supplier Portal

Two Six Technologies implemented the SAP Business Network for the transmission of purchase orders, advanced ship notifications, order confirmations, and electronic invoices.

All purchase orders created for you (the supplier) will be routed through Ariba

As a supplier, you can:

- Access purchase orders created by TST via your Inbox
- Generate Order Confirmations, Ship Notifications, and e-invoices against the purchase orders
- Access any documents that have been created in the Ariba via your outbox
- Receive payment remittance information for your invoices

In doing business with TST, this may require:

- Create an Order Confirmation for each purchase order you receive through Ariba (Click here for directions on how to create Order Confirmations)
- Create Ship Notice/s for each purchase order once the order has been shipped (Click here for directions to create Ship Notices)
- Create Electronic Invoice/s against the purchase order for payment. (Click here for directions to create e-invoices)
- Create Non PO Invoices for goods/services that are not associated with a TST Purchase Order (<u>Click here</u> for directions to create Non Po Invoices)

Additional Questions and Help

- To access the supplier demonstration and training video, please click here
- For questions regarding orders, please contact suppliers@twosixtech.com
- For questions regarding invoices and payments, please contact ap@twosixtech.com
- For additional questions regarding your Ariba account and relationship via the Ariba Business Network with Two Six Technologies, click here